

**High Peak Liberal Democrats**  
**Constituency Executive Meeting**  
**Minutes of the Meeting held on Tuesday, 8<sup>th</sup> April 2014**  
**at**  
**The Old Pack Horse, Chapel-en-le-Frith**  
**PART ONE**

**1. Present**

Ray Atkins, David Lomax, Roy Lyon, Barrie Taylor and Stephen Worrall.

**2. Apologies**

Beth Atkins, Graham Hewitt, Linda Leather and Jane Simm.

**3. Minutes of the Previous Meeting**

It was proposed by Barrie Taylor and seconded by Roy Lyon that the minutes of the meeting held on 25<sup>th</sup> February, 2014 be accepted. This was carried.

**4. Matters Arising**

The Secretary had contacted the National Party with regards to the situation with the accounts but had received no response.

The Secretary had contacted Paddy Ashdown and Shirley Williams about the potential of a fund raising dinner but had received no response.

**5. Reports**

**i. Membership Secretary's Report**

The Membership Secretary informed the meeting that Membership now stood at 65, a 1.5% decrease on the last official figure of 66.

He additionally informed the meeting that the new membership website was up and running and that, whilst there were currently problems, the intent is to give all Executive Members access.

**ii. County Councillor's Report**

David Lomax informed the meeting that there had been no County Council meetings for him to attend since the last Executive Meeting.

iii. **Borough Councillor's Report**

Ray Atkins informed the meeting that the issues with regards to the lack of a Local Plan were all still ongoing.

A meeting on the matter of the new local plan had been adjourned without a decision being reached and all potential building sites were to go back to public consultation again for six weeks.

**6. Business Matters**

i. **Position of Treasurer**

Barrie Taylor informed the meeting that Margaret Weaver has kindly offered to fulfill the role of Treasurer.

Barrie Taylor proposed and Roy Lyon seconded that the Executive accept Margaret Weaver's offer and appoint her as Treasurer. This was carried unanimously.

Barrie Taylor also informed the meeting that alongside Margaret Weaver work is still ongoing with sorting out the accounts (but that we are solvent) and that it will be approximately two months before they are ready to submit.

Barrie Taylor proposed and Ray Atkins seconded that the Executive accept the Certified Copy of Resolutions shown overleaf. This was carried unanimously.

Barrie Taylor proposed and Ray Atkins seconded that the account signatories should be David Lomax, Roy Lyon, Barrie Taylor and Margaret Weaver. This was carried unanimously.


Ray Atkins stated that the 200 Club should be discussed with the new Treasurer as soon as possible.

Voluntary Organisations, Charities, Societies, Credit Unions, Trusts, Schools, Clubs and any other Unincorporated Association.

## Certified Copy of Resolutions Made by the organisation named in Section 1.

  
**Note:**  
**Registered Charities**  
Two current trustees must sign this section.

  
**Note:**  
**Voluntary Organisations, Societies, Trusts, Schools, Clubs and any other Unincorporated Association**  
Two officials must sign this section (i.e. chair, treasurer or secretary). Any individual that signs who is not a signatory will need to complete section 3b.

  
**Note:**  
**Credit Unions**  
Two currently FSA registered officials must sign this section.

The following resolutions were passed at a meeting of the committee held on:

Date

It was resolved that:

- The Co-operative Bank p.l.c. ("the bank") shall continue as our bankers in accordance with our original application
- the bank shall be authorised to accept instructions (including written instructions sent by facsimile and electronic instructions through the use of digital signatures and/or identification numbers or passwords) from us in connection with the account(s) and the service, provided that the instructions are given and/or signed in accordance with the signing authority listed in the account signatories Section 4b. Instructions shall mean: cheques, bills of exchange, promissory notes or other orders for payment drawn, made or accepted on our behalf (even if the payments cause the account(s) to be overdrawn) and requests or instructions in writing concerning the account(s), our affairs or property (including the opening of the new account(s), the arranging of facilities and creation of security)
- the bank shall be authorised to honour all cheques and all other documents made or accepted on our behalf even if such payment causes any accounts to be overdrawn or increase any existing overdraft, provided that such documents are signed in accordance with the specimen signatures shown in the account signatories Section 4b
- the bank shall act on all specimen signatures in accordance with instruction, notice, request or other document in writing concerning our account (including the opening of new accounts), affairs or property, as shown in the account signatories Section 4b
- the bank shall be sent a copy of any future resolutions which affect the terms of these resolutions
- the bank shall be sent a copy of any changes in our Memorandum and Articles of Association/Regulations, constitution, rule book or byelaws
- the bank shall be notified in writing of any change of directors, trustees, members or officials, where applicable some charities are also registered as Ltd, so will need to include full list
- the bank shall be notified in writing of any change of official authorised to sign on our behalf
- the bank shall otherwise continue to operate our account(s) in accordance with the business account mandate
- the bank shall be notified in writing of any overall change of control in the organisation
- all signatories to the account are aged 18 or over
- in the case of joint account holders, we agree that on application by one of us for an overdraft on the account the bank may provide oral pre-contractual information to one of us only prior to the overdraft being agreed. In this case any overdraft terms will be sent to multiple account holders after the overdraft is agreed and available to use.

## Authority for additional signatories to draw on account

NB. Each additional signatory must complete Section 3b.

I/we authorise and request that until you receive written notice from me/us to the contrary to treat and consider additional signatories listed in Section 3b as fully empowered by me/us and on my/our behalf:

- to draw, sign and endorse cheques and other orders for payment on my/our account(s) with you
- to draw, sign, accept and endorse bills of exchange and promissory notices on my/our account(s) with you
- to receive cheques, statements and other vouchers relating to my/our account(s) with you
- to withdraw all or any of my/our securities, documents, or other property or anything else held by you by way of security or for safe custody collection or any other purpose whatsoever on my/our account(s)
- to arrange terms with you for the negotiation or discount of any documents
- to negotiate with you for and take advances whether by way of loan, overdraft discount or otherwise with or without security
- to charge, pledge and deposit with you any of my/our property upon such terms as you may require to secure the payment or discharge to you on demand of all monies and liabilities which shall for the time being (and whether on or at time after such demand) be due owing or incurred to you by me/us whether actually or contingently and whether solely or jointly with any other person and whether as principal or surety including interest discount commission and other banking charges
- generally to act on my/our behalf in all transactions and matters of business with you and to comply fully with any account Terms and Conditions and security requirements you may operate in connection with my/our account(s) with you now or in the future
- to act on the above instructions and in particular to pay and honour all such cheques, orders, bills, notes or requests as above mentioned not with standing that any such payment may cause my/our said account(s) to be overdrawn or may increase any existing overdraft.

It is certified that these resolutions have been recorded in the minute book and that the specimen signatures shown in the account signatories Section 4b are correct.

Name	Signature
Position in company	
Date	

Name	Signature
Position in company	
Date	

ii. Fund Raising Dinner

Paddy Ashdown and Shirley Williams to be contacted again.

iii. Liberal Hall

Brian Musgrave had informed the Secretary before the meeting that the Planning Proposal had been accepted and that as per the agreed instructions he was now instructing Martin Walton.

The Executive requested that they be kept up to date by Brian Musgrave and once again thanked him for his work on this issue.

Barrie Taylor informed the meeting that the printer has potentially got a new home in Alan Debes garage.

iv. Website

Stephen Worrall informed the meeting that due to lack of payment, due to the ongoing financial issues, website access had been suspended. Stephen Worrall offered to pay the fee to reactivate and be reimbursed at a later date.

Ray Atkins proposed and David Lomax seconded that Stephen Worrall's offer be accepted. This was carried.

## **7. Current Financial Position**

Barrie Taylor informed the meeting that the accounts contained in excess of £2500 so the Local Party is solvent with regards to outstanding debts.

## **8. Selection of candidates**

i. Selection/Shortlisting Committee

It was noted that training may be required for some Committee members.

Stephen Worrall informed the meeting that he is intending to submit a Candidate application for PPC so the Executive unanimously approved his removal from the Committee.

ii. PPC

Stephen Worrall currently only interested member.

iii. Borough Elections

No change.

## 9. AOB

Suggested dates for the next meeting to be emailed around.

Action	Responsible	Time scale
Contact Paddy Ashdown and Shirley Williams	Secretary	ASAP
Request for updates and thanks to Brian Musgrave	Secretary	ASAP
Reactivate website	Stephen Worrall	ASAP